

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH
Established under The Desh Bhagat University Act, 2012 (Punjab Act No. 15 of 2013)

Ref No: DBU/REG/25/2726

Dated: 29.11.2025

NOTIFICATION

In supersession of Notification No. DBU/Reg/25/2437 dated 07 August, 2025 and in partial amendment/additions it is notified that following fee structure will be applicable with immediate effect for issuance of various examinations and associated academic documents:-

REVISED FEE STRUCTURE

Sr No.	CERTIFICATE/DOCUMENT NAME	REVISED FEE	REQUIRED DURATION
1	Provisional Degree	Rs.3000/-	Within seven working days
		Rs.5000/-	Within three working days
2	Provisional Consolidate Result (Existing name is Provisional Certificate)	Rs.3000/-	Within five working days
3	Equivalence certificate (For Foreign students Academic Eligibility verification) (Except Regulatory Body Programme where AIU essentially required)	Rs.10000/-	Within five working days
4	Duplicate DMC's	Rs.2500/- (for each DMC)	Within fifteen working days
		Rs.5000/- for each DMC)	Within seven working days
5	Duplicate Degree	Rs.5000/-	Within fifteen working days
		Rs.10000/-	Within seven working days
6	Degree in absentia	Rs.10,000/-	Within fifteen working days
		Rs.15,000/-	Within five working days
7	Documents Verification (Within India)	Rs.600/- (for Each Document	Within ten working days
		Rs.600/- (for Each Document +Rs.5000/-	Within two days
8	Documents Verification (International)	Rs.8000/-	Within ten working days
		Rs.5000/-	Within two days
9	Migration Certificate	Rs.2000/-	Within seven working days
		Rs.5000/-	Within Same day
10	Duplicate Migration Certificate	Rs.5000/-	Within ten working days
		Rs.10,000/-	Within same day
11	Character Certificate	Rs.1000/-	Within five working days
		Rs.2000/-	Within same day
12	Transcript	Rs.10,000/-	Within seven working days
13	WES	Rs.15,000/-	Within fifteen working days
14	Transcript for Nursing	Rs.15,000/-	Within fifteen working days
15	Second Copy of Transcript	Rs.10000/-	Within seven working days

Sr No.	CERTIFICATE/DOCUMENT NAME	REVISED FEE	REQUIRED DURATION
16	Back Log Certificate	Rs.5000/-	Within fifteen working days
		Rs.10000/-	Within seven working days
17	Pre- Authentication (only for RCI programs)	Rs.1500/-	Within two working days
18	Authentication (only for RCI programs)	Rs.2500/-	Within two working days
19	Fees Statement Certificate	Rs.1500/-	Within seven working days
		Rs.3000/-	Within same day
20	Batch Certificate	Rs.1500/-	Within seven working days
		Rs.3000/-	Within same day
21	LOR	Rs.2000/-	Within seven working days
		Rs.4000/-	Within three days
22	Bonafide Certificate	Rs.1000/-	Within two working days
		Rs.2000/-	Within same day
23	Medium of Instructions (MOI)	Rs.1000/-	Within two working days
		Rs.2000/-	Within same day
24	Institution Verification letter	Rs.1500/-	Within seven working days
25	Program/Course description letter	Rs.5000/-	Within fifteen working days
		Rs.10000/-	Within seven working days
26	Confidential Result	Rs.5000/-	Within fifteen working days
		Rs.10,000/-	Within three working days
27	DMC's Correction	Rs.800/- (for each DMC)	Within fifteen working days
28	Degree Correction	Rs.2500/-	Within fifteen working days
		Rs.5000/-	Within five working days
29	Transcript Correction	Rs.2500/-	Within fifteen working days
		Rs.5000/-	Within seven working days
30	Course completion certificate	Rs.1500/-	Within five working days
		Rs.3000/-	Within same day
31	Additional Exam fee	Rs.7000/- (per paper)	-----
32	Reappear fee	Rs.700/- (Per subject)	-----
33	Convocation fee	Rs.2500/- (non- refundable)	-----
34	Attendance Certificate for BA.LLB. Hons (5 Yrs) and LL.B Three Years Course	Rs.1000/-	Within two working days

Note: Any issues or items not explicitly addressed by the aforementioned categories will require approval from the competent authority in accordance with existing university regulations.

Registrar

REGISTRAR
DESH BHAGAT UNIVERSITY
MANDI GOBINDGARH (PB.)