

**DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH**  
Established under The Desh Bhagat University Act, 2012 (Punjab Act No. 15 of 2013)

Ref No: DBU/REG/25/2726

Dated: 29.11.2025

**NOTIFICATION**

In supersession of Notification No. DBU/Reg/25/2437 dated 07 August, 2025 and in partial amendment/additions it is notified that following fee structure will be applicable with immediate effect for issuance of various examinations and associated academic documents:-

**REVISED FEE STRUCTURE**

Sr No.	CERTIFICATE/DOCUMENT NAME	REVISED FEE	REQUIRED DURATION
1	Provisional Degree	Rs.3000/-	Within seven working days
		Rs.5000/-	Within three working days
2	Provisional Consolidate Result (Existing name is Provisional Certificate)	Rs.3000/-	Within five working days
3	Equivalence certificate (For Foreign students Academic Eligibility verification) ( Except Regulatory Body Programme where AIU essentially required)	Rs.10000/-	Within five working days
4	Duplicate DMC's	Rs.2500/- ( for each DMC)	Within fifteen working days
		Rs.5000/- for each DMC)	Within seven working days
5	Duplicate Degree	Rs.5000/-	Within fifteen working days
		Rs.10000/-	Within seven working days
6	Degree in absentia	Rs.10,000/-	Within fifteen working days
		Rs.15,000/-	Within five working days
7	Documents Verification (Within India)	Rs.600/- (for Each Document)	Within ten working days
		Rs.600/- (for Each Document +Rs.5000/-	Within two days
8	Documents Verification (International)	Rs.8000/-	Within ten working days
		Rs.5000/-	Within two days
9	Migration Certificate	Rs.2000/-	Within seven working days
		Rs.5000/-	Within Same day
10	Duplicate Migration Certificate	Rs.5000/-	Within ten working days
		Rs.10,000/-	Within same day
11	Character Certificate	Rs.1000/-	Within five working days
		Rs.2000/-	Within same day
12	Transcript	Rs.10,000/-	Within seven working days
13	WES	Rs.15,000/-	Within fifteen working days
14	Transcript for Nursing	Rs.15,000/-	Within fifteen working days
15	Second Copy of Transcript	Rs.10000/-	Within seven working days

*Seal*  
29/11/25  
REGISTRAR  
DESH BHAGAT UNIVERSITY  
MANDI GOBINDGARH (PB.)

Sr No.	CERTIFICATE/DOCUMENT NAME	REVISED FEE	REQUIRED DURATION
16	Back Log Certificate	Rs.5000/-	Within fifteen working days
		Rs.10000/-	Within seven working days
17	Pre- Authentication ( only for RCI programs)	Rs.1500/-	Within two working days
18	Authentication (only for RCI programs)	Rs.2500/-	Within two working days
19	Fees Statement Certificate	Rs.1500/-	Within seven working days
		Rs.3000/-	Within same day
20	Batch Certificate	Rs.1500/-	Within seven working days
		Rs.3000/-	Within same day
21	LOR	Rs.2000/-	Within seven working days
		Rs.4000/-	Within three days
22	Bonafide Certificate	Rs.1000/-	Within two working days
		Rs.2000/-	Within same day
23	Medium of Instructions (MOI)	Rs.1000/-	Within two working days
		Rs.2000/-	Within same day
24	Institution Verification letter	Rs.1500/-	Within seven working days
25	Program/Course description letter	Rs.5000/-	Within fifteen working days
		Rs.10000/-	Within seven working days
26	Confidential Result	Rs.5000/-	Within fifteen working days
		Rs.10,000/-	Within three working days
27	DMC's Correction	Rs.800/- (for each DMC)	Within fifteen working days
28	Degree Correction	Rs.2500/-	Within fifteen working days
		Rs.5000/-	Within five working days
29	Transcript Correction	Rs.2500/-	Within fifteen working days
		Rs.5000/-	Within seven working days
30	Course completion certificate	Rs.1500/-	Within five working days
		Rs.3000/-	Within same day
31	Additional Exam fee	Rs.7000/- ( per paper)	-----
32	Reappear fee	Rs.700/- ( Per subject)	-----
33	Convocation fee	Rs.2500/- (non- refundable)	-----
34	Attendance Certificate for BA.LLB. Hons (5 Yrs) and LL.B Three Years Course	Rs.1000/-	Within two working days

Note: Any issues or items not explicitly addressed by the aforementioned categories will require approval from the competent authority in accordance with existing university regulations.

  
**Registrar** 29/11/25  
**REGISTRAR**  
**DESH BHAGAT UNIVERSITY**  
**MANDI GOBINDGARH (PB.)**