

## **Provisional Certificate Guide lines**

- Student who needs provisional certificate may apply online for the same. Students are advised to follow the following for applying the provisional certificate.
- Register and fill the online form available on the DBU web site [www.deshbhagatuniversity.in](http://www.deshbhagatuniversity.in) for the said purpose.
- Upload the soft copy of photograph and scanned signature.
- Upload the soft copy of Mark sheet or result.
- Deposit online non-refundable fee of ₹ 3000/- per copy for the issuance of Provisional Certificate at the payment Gateway.
- After completion of online process including payment of prescribed fee, candidate will receive the acknowledgement receipt along with a Receipt number.
- It means the request of candidate for issuance of Provisional Certificate has been provisionally accepted subject to the verification.
- In case of non-receipt of the acknowledgement, send a copy of DBU filled online application, fee receipt, along with all uploaded documents and email to conserved department
- Provisional certificate will be issued within two days subject to the verification of the documents submitted.
- Students are advised to keep all the information ready before filling the online form specially University Enrolment Number. Without this your certificate will not be valid for the purpose you require.
- If any query / doubt students are advised to contact their respective Faculty/School/Department and CAS